

Saigon Star Band

8820 Southwick St
Fairfax, VA 22031
www.SaigonStarBand.com

571.437.1417
571.314.5082
571.338.0011
SaigonStarBand@gmail.com

EVENT INFORMATION

Event Type: ___ Wedding ___ Private Party ___ Corporate Function ___ Dance _____ Other
Event Date: _____ Start Time: _____ End Time: _____

CONTACT INFORMATION

Contact Name:	
Cell Phone:	Work Phone:
Email:	Fax/Home:
Address:	
City:	State: Zip Code:
Referral Source:	Phone:

VENUE INFORMATION

Venue Name:		
Address:	City:	Zip Code:
Building or Tower:	Room:	Floor:
Contact Name:	Title:	Phone:

CLIENT'S REQUESTS

PAYMENT

Songs provided by Client: _____ %	Total Charges of Service: \$ _____
Songs provided by the Band: _____ %	VA Tax @ 5% \$ _____
Cutting Cake Song Name: _____	Total Due \$ _____
First Dance Song Name: _____	Deposit \$ _____
Dance with Mother: _____	Remain Balance \$ _____
Dance with Father: _____	Make Check payable to: HAI NGUYEN
Other: _____	

SIGNATURE OF CLIENT(S): _____ Date: _____

By signing here, You, (Client) have agreed to the Terms & Conditions of Saigon Star Band on page 2

SIGNATURE OF SAIGON STAR BAND REPRESENTATIVE: _____ Date: _____

TERMS & CONDITIONS

* Saigon Star Band (SSB)

General:

The following terms and conditions outline More Than Just Saigon Star Band Services responsibilities (herein also referred to as ours or we) and the Customer/Client's responsibilities (also herein referred to as you or yours). This contract contains two parts: 1) Terms and Conditions and 2) Event Information Form. Please verify accuracy of the Event Information Form prior to affixing your signature below. Saigon Star band agrees to provide music and DJ services at the venue and as indicated on the accompanying Information Form.

Safety:

In order to prevent liability resulting from accidental injury to any individual attending this performance, SSB reserves the right to deny any guest access to the sound system, CDs, mp3 player, computers, and supplies owned or leased by SSB. In the event the BAND & DJ believes an unsafe situation exists, he/she may call upon the Client to remedy the situation. If no action is taken, the SSB may cease operation until the situation is resolved. SSB will take reasonable safeguards to protect its equipment and music media. However, any damage or theft occurring to any equipment or music media owned or leased by SSB because of negligent acts of the Client or Client's guests will result in the Client being held responsible to pay for the damages or lost items. Typical damages may include alcohol spilled on equipment or music, the kicking or knocking over of equipment or music, or theft of music media or equipment. SSB will notify the Client immediately upon discovery of an accident or loss.

Payment Terms and Contract Cancellation:

The Customer will make payment at beginning of the engagement of this contract by cash, or by check (LOCAL BANK ONLY) made payable to **HAI NGUYEN**. If SSB does not receive the full payment by the event day, then equipment will stay loaded in truck until cash payment has been made. There will be an additional fee of \$25.00 for returned checks.

You, the Client do hereby agree to pay the total contract amount (as shown on the front of this form) for the disc jockey and Entertainment services of SSB. In the event of a postponement or cancellation of this contract, the retainer paid is not refundable. A deposit in the amount of 30% of the total contract price, or \$200 (whichever is more) will be required to hold, or book the event date with SSB, and is due at contract signing. In the (unlikely) event that SSB fails to provide and fulfill the services contracted herein, except for reasons other than death or acts of God, SSB liability is limited to refund of the retainer. If overtime is anticipated, SSB will make every effort to accommodate the request. In the event of overtime, each thirty minutes of OVERTIME will be billed at the standard quoted rate in 30-minute increments. Overtime is due before the performance in cash, in addition to the contracted amount. Before requesting that SSB participate in an overtime event, the Client must ensure that the venue coordinator has also approved the request.

By signing our signatures below, both parties (Saigon Star Band and Client) agree to these contract Terms and Conditions.

SIGNATURE OF CLIENT(S) _____

Date: _____

SIGNATURE OF SAIGON STAR BAND REPRESENTATIVE _____

Date: _____